



**POLICY GOVERNING THE PROCESSING OF PERSONAL DATA
(EU REG. 2016/679)**

This is to inform you how your personal data will be processed:

Data controller

Data Controller is the company PLASTI-MAX SPA, with headquarters in Via Giuseppe Micca n. 68, Grumello del Monte, 24064 – BG

Purpose of data processing

We will use your personal data (e.g. name, surname, document nr) for the following purposes:

1. Entries and stays monitoring at our premises;
2. Identification of people at our premises in case of an emergency;
3. Video-recording through the surveillance system.

For the legitimate interest of PLASTI-MAX SPA to protect company properties, and for your interest in being protected while in our company.

Reasons of data processing

Your data is necessary for all the purposes indicated in points 1.2.3.; it follows that, if you decide not to provide us your data, we could not be able to guarantee the entry in our company.

Data processing methods

Your data will be managed in a manual way by authorized people and technical and organizational procedures will take place to grant the security. In any case, we grant your data won't be managed through automatic decision-making system.

Data retention time

Your data will be kept for the whole time of the visit and further 30 days.
For the purpose referred to point 3 (video surveillance) the images will be kept for 72 hours.

Recipients of the data

Your data may be communicated to the following subjects:

- employees and collaborators of the Data Controller, professional firms, consultants, IT service providers and other subjects external to our company carefully selected and instructed;
- public authorities and public administrations;
- credit and financial institutions, insurance companies.

Some of the subjects listed above are appointed as Data protection Officer; the full list of nominations is available at the headquarters of the Data Controller.

What are your rights

You may exercise the right of withdrawal, rectification, cancellation, limitation of the processing of your data at any time.

To exercise the aforementioned rights, you can contact us at the following addresses:

- address: Plasti-Max spa, via Giuseppe Micca n. 68, Grumello del Monte – 24064, BG;
- Telephone: +39 035830340;
- Mail: info@plastimax.com
- PEC: plastimax@pec.plastimax.it

You also have the right to lodge a complaint with the Personal Data Protection Authority

(<https://www.garanteprivacy.it/>).

Grumello del Monte,

PLASTI-MAX SPA

Legale rappresentante

Mazzucchelli Arnaldo

Last revised: June, 2023