



POLICY GOVERNING THE PROCESSING OF PERSONAL DATA (EU REG. 2016/679)

This is to inform you how your personal data will be processed:

Data controller

Data Controller is the company PLASTI-MAX SPA, with headquarters in Via Giuseppe Micca n. 68, Grumello del Monte, 24064 – BG

Purpose of data processing

We will use your personal data:

- For the execution of a contract and to fulfil the related legal obligations for the following purposes:
 1. guaranteeing the beginning and continuation of the business relation (e.g. employment contract, payslip, salary deposit...);
 2. Fulfil legal requirement regarding the protection of workers (e.g. medical examination; occupational safety training...);
- **For the legitimate interest of PLASTI-MAX SPA to protect company properties, and for your interest in being protected while in our company for the following purpose:**
 3. **Video shooting through a video surveillance system;**
- Just on your prior authorization for the following purposes:
 4. publication of personal pictures of on the company's webpage, social channels (e.g. Facebook, Instagram, LinkedIn...) and/or on printed brochures/newspaper articles.

For the achievement of the above purposes, it may be necessary to deal with data part of private sphere and/or of your relatives (e.g. belonging to legally protected status category, registration to a labour union).

Reasons of data processing

Your data is necessary for all the purposes indicated in points 1.2.3.; it follows that, if you decide not to provide us your data, we could not be able to guarantee the establishment and/or the progression of the business relation.

The provision of data for the purposes referred to the point 4 is optional: you can freely decide not to release any data or to deny us the possibility of using the data, without preventing us from the prosecution of the business relation.

Data processing methods

The security of your data is guaranteed through the implementation of appropriate technical and organizational measures. We guarantee that your data will not be processed with automated decision-making processes.

Data retention time

Your data will be kept for the entire relationship and for the following 15 years, except for the withdrawal for the purpose explained in point 4.

Data related to contributions deposit can be maintained longer than the 15 year period because operating an interests balance, we considered prevalent your interest in seeing your contributions recognized than your interests in the cancellation of data.

For the purpose referred to point 3 (video surveillance) the images will be kept for 72 hours.

Recipients of the data

Your data may be communicated to the following subjects:

- employees and collaborators of the Data Controller, professional firms, consultants, IT service providers and other subjects external to our company carefully selected and instructed;
- public authorities and public administrations;
- credit and financial institutions, insurance companies.

Some of the subjects listed above are appointed as Data protection Officer; the full list of nominations is available at the headquarters of the Data Controller.

What are your rights

You may exercise the right of withdrawal, rectification, cancellation, limitation of the processing of your data; you may also be able to revoke the consent referred to point 4 at any time.

To exercise the aforementioned rights, you can contact us at the following addresses:

- address: Plasti-Max spa, via Giuseppe Micca n. 68, Grumello del Monte – 24064, BG;
- Telephone: +39 035830340;
- Mail: info@plastimax.com
- PEC: plastimax@pec.plastimax.it

You also have the right to lodge a complaint with the Personal Data Protection Authority (<https://www.garanteprivacy.it/>).

Last revised: June, 2023



I, the undersigned _____ declare to having viewed and verified this document.

Grumello del Monte,

PLASTI-MAX SPA

Legale rappresentante

Mazzucchelli Arnaldo

A handwritten signature in black ink, appearing to read 'Mazzucchelli Arnaldo'.

CONSENT OF PHOTOS/VIDEO PUBLICATION

I, undersigned (*name*) _____ (*surname*) _____

Declare to having viewed and verified the privacy policy on personal data management

AUTHORIZE DON'T AUTHORIZE

PLASTI-MAX SPA to publish in any way self-pictures and video on its website and social channels (FB, IG, LinkedIn..) and/or on printed support. This authorization is free and limitless in accordance with art. 96 and 97, law 22.4.1941, n.633 (Author's rights).

This authorization DO NOT CONSENT the use of personal pictures in contexts compromising personal dignity and respectability of the interested party.

Grumello del Monte, _____

PLASTI-MAX SPA

Legale rappresentante

Mazzucchelli Arnaldo

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